



EFPTSA MINUTES – APRIL 18, 2016

Evergreen Forest PTSA April general meeting called to order by Pam Abbott and Carrie Godfrey at 6:10 p.m.

WELCOME

Pam Abbott and Carrie Godfrey welcomed everyone to the meeting. Ms. Hollinger handed out thank you gifts to the PTSA Board for all of their hard work during the school year. Dawne Chisa received a thank you gift from the PTSA for her work as the treasurer.

APPROVAL OF MINUTES

MOTION: Dawne Chisa made a motion to approve the minutes of the January 2016 PTSA meeting. Leann Camp seconded the motion. The motion was passed.

VOTE FOR TREASURER

Amy Leland was elected treasurer with 16 votes, all unopposed.

PRINCIPAL'S REPORT

The newest wing of the school was opened before Spring Break and five new program rooms were added. The old office and kindergarten area are currently under construction. During the summertime, the library, gym, staff lounge and a new breakfast serving will be under construction.

The upcoming assemblies are a trip to the Pacific Science Center, a visit by the Nisqually Tribe, and also the Army Band.

Field Day will be held on 6/10/16.

COMMITTEE NOMINATIONS

1. Fall & Spring Book Fairs: Lisa Beckley & Cari Hall
2. Newsletters: Amy Blondin
3. Spirit Wear: Jodi Helton
4. Volunteer Coordinator: Tania Stenzel
5. Holiday Luncheon & Staff Appreciation Week: Cindy Kramer
6. Fall & Spring Box Top Contests: Tania Stenzel

TEACHER REPORT

Colby Olson will remind teachers to get the Application for Funds Request form off the website to ask for Field Trip money.

BUDDY BENCH

We need money to build the bench. It is possible that a construction business might be willing to donate supplies to build the bench and it was suggested we contact an Eagle Scout to install the bench for part of their community service. We will need a sign installed next to the bench explaining to kids what the bench buddy is for.

BINGO NIGHT

We took in \$1,551. It was the most successful bingo night ever. The money will be going to the library to help purchase new books.

For the next bingo night, we will need to have a better idea of the number of tables we will need. The new breakfast area should be done by the next bingo night and we will use that area to sell food items. Pizza will be pre-sold on the website, full pizzas only. You can still purchase pizza by the slice at the event.

A silent auction is also under consideration for our next bingo night.

VP DONATIONS

During the summer we will be looking for corporate donations for higher value items.

SPRING BOOK FAIR & BOGO ON FIELD DAY

Sales for the Spring Book Fair: \$5,169.29, with \$675 in Scholastic money for teachers. The BOGO book sale on field day is for Scholastic Dollars.

MOTION: Pam Abbott made a motion for a \$75 grant for Mr. Tanner to purchase something for PE. Mary Ziegert seconded the motion. Motion passed.

BOX TOPS

We didn't receive a lot of box tops this spring. The soup label program has been discontinued, but we can continue to submit our labels until we run out, and we need to spend that money as soon as possible.

Leann Camp suggested we use the money to buy things for the kids to use outside.

MOTION: Carrie Godfrey made a motion to purchase items to be used outside on the playground. Pam Abbott seconded the motion. Motion passed.

We will check with Ms. Hollinger on shed space to store the items that will be purchased.

TREASURER'S REPORT

- 2015-2016 Budget – voted on a number of items: Northwest Citizens for Schools golf tournament - \$300; Field Day - \$2,000; Field Trip - \$150 per classroom; 5th grade celebration.
- \$8,542 has been spent. We still have \$2,500
- Pam Abbott will check on pie in the face.
- We have \$28,342 in our account. We only have a checking account, but WA State PTSA recommends we have a savings account to equal the budget for one year. We could possibly use a money market account to accomplish this.
- Mr. Burlison appreciates the AR money.

New 2016-2017 Budget

- Word needs to get out about Amazon Smile to help the school earn money.
- OFM – State workers is \$132
- The goal for our Fundrunners this year is \$11,000.
- AR & MobiMax are included in the budget.
- Michelle Oas wants AR to stay. AR reps are willing to come out and train next year.
- We will continue to do the book drive, as the library still needs more books.
- Mrs. Johnson is hoping the PTA will do a five-year plan to acquire X number of books per year with money raised and use that to purchase specific lists of books. Evergreen Forest is 1,200 copies short and Mrs. Johnson is checking out what grants might be available.
- Mrs. Johnson is also working on a grant that dinner out equals a certain dollar amount for books.
- Northwest Citizens for Schools may be willing to sponsor some money for books.

MEMBERSHIP REPORT

In 2013 we had 96 members; 2014 we had 81 members; 2015 we had 67 members; and in 2016 we had 125 members. This is the highest our PTSA has been.

TEACHER APPRECIATION UPDATE

Teacher Appreciation is 5/2 through 5/6. We need volunteers for decorations. A Facebook link needs to be added to Volunteer Spot. Susan will send out this information.

We are getting donations from Costco and a Grocery Outlet gift card.

On Volunteer Spot we need helpers during the day for clean up and set up. Cindy Kramer and Sandy Sander will coordinate the cooking. We need some help getting this information to the students.

FAMILY BBQ & FIELD DAY

Ms. Hollinger is working with Food Services for the food set up and they are going to bring their own tables (five of them). A schedule needs to be made and put together. Tickets for lunch are pre-sale only, no day of purchase. People can bring a blanket to spread out and picnic, if they desire.

\$900 for two bounce houses = one slide, one obstacle course.

Volunteers are needed and Kathy Hooper will wear the Clifford the Dog costume.

NORTHWEST CITIZENS FOR SCHOOLS GOLF TOURNEY

Colby Olson will have a team and Evergreen Forest PTSA will contribute our budgeted amount.

KINDER OPEN HOUSE

Open house is scheduled for 4/27 from 5 to 6 p.m. in the library. Carrie Godfrey will be giving an approximately two-minute talk on what PTSA is, what it does, and they will raffle off a PTSA shirt.

YEARBOOK UPDATE

So far 107 yearbooks have been sold. We're not required to buy 250 books. We won't pay extra for the paper order forms. Pictures are due by 4/21 and we need a few more candid photos and they can be sent to efptsayearbook@gmail.com. The last day to order from the website is 4/25. We need to vote on the final number to order and sell at Field Day. It's still \$11 for the basic book.

Ms. Hollinger may do an announcement reminding students about ordering yearbooks. We're not locked into a two-year contract for yearbooks. Next year we will not be doing yearbooks, and the teachers can do a memory page, if they like.

PTSA WEBSITE

We can now sell things on our site. Mariner's Night tickets are available for purchase through the site. We need to sell 100 tickets, but we can ask for more if we sell out. The school's website will have a button on it to click to purchase tickets. We have to turn in our ticket purchases by 5/6. Our school's name will show on the scoreboard during Mariner's Night.

DRAFT EVENT CALENDAR

- Back to School Carnival – the name has been changed from Family BBQ to Back to School Carnival. We will have a summer work party to make new games and come up with new game ideas. Leann Camp is thinking of making a Cornhole board. Colby Olson is checking into obtaining three sets of washer boards to possibly make into a game. If you win a game, you will receive a ticket to go to the prize table and pick out a prize.
- Around the holiday time, we are thinking about setting up a school giving tree for charities/EF families.
- We will do one fundraiser – FundRunners.
- All major events will stay the same and we will try to have events earlier in the month.

SCIENCE FAIR

Due to construction, we will not have the Science Fair this year. The plan is to start the Science Fair the following year.

MOVIE NIGHT

We will not host Movie Night in October. A fall theme Movie Night is looking feasible. We should be able to use Evergreen Forest's facilities, but if they're not ready, due to construction, Nisqually Middle School is our backup plan.

NEW BUSINESS

- **Motion:** Pam Abbott made a motion to have Dawne removed as treasurer effective 6/30 and add Amy Leland as treasurer. Carrie Godfrey seconded the motion. Motion passed.

Meeting adjourned at 7:52 p.m.